Financial Statements
December 31, 2012
City of Brookings Municipal Utilities





## **Independent Auditor's Report**

Municipal Utilities Board City of Brookings Municipal Utilities Brookings, South Dakota

#### Report on the Financial Statements

We have audited the accompanying statements of net assets of the Electric Fund, Telephone Fund, Water Fund and Wastewater Fund of Brookings Municipal Utilities, enterprise funds of the City of Brookings, South Dakota, as of December 31, 2012, and the related statements of revenues, expenses, and changes in net position, and cash flows for the year then ended, and the related notes to the fund financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

## Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Electric Fund, Telephone Fund, Water Fund and Wastewater Fund of Brookings Municipal Utilities, enterprise funds of the City of Brookings, South Dakota, as of December 31, 2012, and the results of its operations and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

## Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued a report dated April 25, 2013 on our consideration of the Electric Fund, Telephone Fund, Water Fund and Wastewater Fund of Brookings Municipal Utilities' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That reports is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Electric Fund, Telephone Fund, Water Fund and Wastewater Fund of Brookings Municipal Utilities' internal control over financial reporting and compliance.

#### Other Matters

As discussed in Note 1, the financial statements present only the Electric Fund, Telephone Fund, Water Fund and Wastewater Fund of Brookings Municipal Utilities, enterprise funds of the City of Brookings, South Dakota, and are not intended to present fairly the financial position of the City of Brookings, South Dakota, and the results of its operations, changes in net position, and cash flows of its proprietary fund types and nonexpendable trust funds in conformity with accounting principles generally accepted in the United States of America.

As discussed in Note 14 to the financial statements, the Electric Fund, Telephone Fund, Water Fund and Wastewater Fund of Brookings Municipal Utilities early implemented Governmental Accounting Standards Board Statement No. 65, *Items Previously Reported as Assets and Liabilities*. The net position of the related funds has been retroactively restated to account for the effect of this change.

Sioux Falls, South Dakota

God Bailly LLP

April 25, 2013

	Electric	Telephone	Water	Wastewater	Combined	
Assets				·	MALAN	
Current Assets						
Cash and cash equivalents	\$ 9,171,314	\$ 11,652,340	\$ 6,323,322	\$ 4,598,227	\$ 31,745,203	
Certificates of deposit	1,001,254	5,002,508			6,003,762	
Receivables, net of allowances for uncollectibles:						
Accounts	1,836,428	2,041,136	315,733	316,202	4,509,499	
Unbilled accounts	997,398	660,428	145,532	147,734	1,951,092	
Interest	624	9,893	; <del>=</del>		10,517	
Due from other funds	174,571	108,031	11,912	4,531	299,045	
Current portion of advances to other funds	120,401	. <del>.</del>		44,682	165,083	
Inventories:						
Supplies	1,038,904	474,478	335,046	68,097	1,916,525	
Stores	/ <del>-</del>	1,045,117	-	-	1,045,117	
Prepaid expenses	52,881	531,243	18,067	13,232	615,423	
Total current assets	14,393,775	21,525,174	7,149,612	5,192,705	48,261,266	
Noncurrent Assets						
Restricted cash and cash equivalents	6,711,795	3,142,186	52,355	90,634	9,996,970	
Advances to other funds	61,669	-,,	•	666,528	728,197	
Other investments	63	374,543	523	18,025	393,154	
Personal communication services licenses	\$ <b></b>	561,177		: .	561,177	
Other assets		63,063	-	-	63,063	
Total noncurrent assets	6,773,527	4,140,969	52,878	775,187	11,742,561	
Capital Assets	313435. Mish					
Land	79,699	331,267	203,013	73,604	687,583	
Buildings and other improvements	38,867,528	69,946,838	12,868,334	23,532,691	145,215,391	
Machinery and equipment	2,121,624	4,259,113	509,185	962,952	7,852,874	
Construction in progress	1,198,940	593,800	48,253	930,076	2,771,069	
Less accumulated depreciation	(16,701,062)	(49,229,356)	(5,901,206)	(14,104,990)	(85,936,614)	
Total capital assets	25,566,729	25,901,662	7,727,579	11,394,333	70,590,303	
Total assets	\$ 46,734,031	\$ 51,567,805	\$ 14,930,069	\$ 17,362,225	\$ 130,594,130	

	Electric	Telephone	Water	Wastewater	Combined	
Liabilities and Net Position						
Current Liabilities Accounts payable Due to other funds Accrued interest payable Accrued wages payable Accrued taxes payable Accrued leave liability Customer deposits Current portion of advances from other funds Current portion of revenue bonds payable	\$ 1,641,331 8,828 30,080 1,505 88,867 55,195 57,648	\$ 1,700,414 102,459 94,256 32,418 241,219 154,634 32,151 165,083 595,000	\$ 25,744 27,810 2,851 990 320 14,133	\$ 336,155 29,639 3,344 1,571 171 17,978	\$ 3,703,644 168,736 130,531 36,484 330,577 241,940 89,799 165,083 892,213	
Current portion of capital lease obligations	277,446	1,720,526	61,507	85,521	2,145,000	
Total current liabilities	2,458,113	4,838,160	133,355	474,379	7,904,007	
Noncurrent Liabilities OPEB liability Advances from other funds Revenue bonds payable State revolving fund loans payable Capital lease obligations	72,890 7,105,015 3,261,930	204,951 728,197 4,645,000 - 12,688,183	36,484 - - - 639,292	31,329 - 54,166 725,595	345,654 728,197 11,750,015 54,166 17,315,000	
Total long-term liabilities	10,439,835	18,266,331	675,776	811,090	30,193,032	
Total liabilities	12,897,948	23,104,491	809,131	1,285,469	38,097,039	
Deferred Inflows of Resources Advanced payments Total deferred inflows of resources		501,530 501,530	4,560 4,560		506,090 506,090	
		301,330	4,300		300,090	
Net Position Net investment in capital assets Restricted for debt service Unrestricted	20,521,875 815,045 12,499,163	6,252,953 3,142,186 18,566,645	7,026,780 52,355 7,037,243	10,529,051 90,634 5,457,071	44,330,659 4,100,220 43,560,122	
Total net position	33,836,083	27,961,784	14,116,378	16,076,756	91,991,001	
Total liabilities and net position	\$ 46,734,031	\$ 51,567,805	\$ 14,930,069	\$ 17,362,225	\$ 130,594,130	

## City of Brookings Municipal Utilities Statement of Revenues, Expenses and Changes in Net position Year Ended December 31, 2012

Operating Revenues Charges for goods and services Miscellaneous Total operating revenues	\$ 21,703,741	Telephone \$ 30,248,772	Water  \$ 3,825,710 201,185 4,026,895	Wastewater  \$ 3,103,916	Combined  \$ 58,882,139 4,641,068 63,523,207
Operating Expenses Personal services Other current expenses Cost of goods sold Amortization Depreciation Total operating expenses	2,111,948 15,367,898 - - 1,324,874 18,804,720	6,789,610 16,555,227 3,888,731 342,189 3,273,075 30,848,832	1,176,256 878,491 - 289,755 2,344,502	1,063,018 1,118,102 - 545,988 2,727,108	11,140,832 33,919,718 3,888,731 342,189 5,433,692 54,725,162
Operating Income	3,731,566	2,872,284	1,682,393	511,802	8,798,045
Nonoperating Revenues (Expenses) Interest income Miscellaneous income Gain (loss) on disposition of capital assets Interest expense Total nonoperating revenues (expenses)	65,573 42,443 (441,186) (333,170)	332,064 12,681 (115,362) (1,300,341) (1,070,958)	24,585 65,320 (1,692) (36,883) 51,330	57,528 5,022 - (43,880) 18,670	479,750 125,466 (117,054) (1,822,290) (1,334,128)
Income Before Contributions and Transfers	3,398,396	1,801,326	1,733,723	530,472	7,463,917
Capital Contributions Transfers (to) from Other Funds Transfers to General Fund	165,216 - (1,530,000)	100,000 (475,000)	115,830 (50,000)	107,185 (50,000)	388,231 (2,005,000)
Change in Net Position	2,033,612	1,426,326	1,799,553	587,657	5,847,148
Net Position, at Beginning of Year (as restated)	31,802,471	26,535,458	12,316,825	15,489,099	86,143,853
Net Postion, at End of Year	\$ 33,836,083	\$ 27,961,784	\$ 14,116,378	\$ 16,076,756	\$ 91,991,001

## City of Brookings Municipal Utilities Statement of Cash Flows Year Ended December 31, 2012

Operating Activities  Cash received from customers  Cash received from customers pledged for debt retirement  Cash received from other funds for services  Cash payments to suppliers for goods and services  Cash payments to employees for services  Net Cash from Operating Activities	\$ 21,843,451 570,484 1,243,067 (16,763,133) (2,099,333) 4,794,536	Telephone  \$ 28,171,570 6,843,645 1,047,127 (22,315,656) (6,756,881)  6,989,805	Water \$ 3,904,995  177,607 (985,927) (1,170,380)  1,926,295	\$ 3,138,300	Combined  \$ 57,058,316     7,414,129     2,548,369     (41,194,476)     (11,078,513)  14,747,825
Non-Capital Financing Activities Operating transfers (to) from other funds Operating transfers to General Fund Principal payments on interfund advances Interest received (paid) on interfund advances	(1,530,000) 176,337 17,920	100,000 (475,000) (218,891) (55,608)	(50,000)	(50,000) 42,554 37,688	(2,005,000)
Net Cash (used in) from Non-Capital Financing Activities	(1,335,743)	(649,499)	(50,000)	30,242	(2,005,000)
Capital and Related Financing Activities Acquisition and construction of capital assets Proceeds from sale of assets Proceeds from long-term debt Principal payments on long-term debt Interest paid on long-term debt	(1,996,366) 43,205 - (559,167) (440,790)	(2,689,848) 6,926 - (2,195,171) (1,254,729)	(120,042) 482 (58,641) (37,119)	(719,247) 736 54,166 (81,515) (44,210)	(5,525,503) 51,349 54,166 (2,894,494) (1,776,848)
Net Cash used in Capital and Related Financing Activities	(2,953,118)	(6,132,822)	(215,320)	(790,070)	(10,091,330)
Investing Activities Dividends from investments Sales and maturities of certificates of deposit Purchases and renewals of certificates of deposit Interest received on cash investments  Net Cash used in Investing Activities	7,637,437 (1,000,000) 59,287 6,696,724	253,859 12,502,144 (6,000,000) 118,562 6,874,565	3,900,930 25,235 3,926,165	2,900,930 20,361 2,921,291	253,859 26,941,441 (7,000,000) 223,445 20,418,745

See Notes to Financial Statements

		Electric		Telephone		Water	v	Vastewater	Combined
Net Change in Cash and Cash Equivalents		7,202,399		7,082,049		5,587,140		3,198,652	23,070,240
Cash and Cash Equivalents, Beginning of Year		8,680,710		7,712,477		788,537		1,490,209	18,671,933
Cash and Cash Equivalents, at End of Year	\$	15,883,109	\$	14,794,526	\$	6,375,677	\$	4,688,861	\$ 41,742,173
Reconciliation of Cash and Cash Equivalents to the Balance Sheets Cash and cash equivalents in current assets Restricted cash in investments and other assets  Total cash and cash equivalents	\$ 	9,171,314 6,711,795 15,883,109	\$ 	11,652,340 3,142,186 14,794,526	\$ 	6,323,322 52,355 6,375,677	\$ 	4,598,227 90,634 4,688,861	\$  31,745,203 9,996,970 41,742,173
Reconciliation of Operating Income to Net Cash from Operating Activities Operating income Miscellaneous income (loss) Adjustments to reconcile operating income to net cash from operating activities	\$	3,731,566 30,962	\$	2,872,284 (4,083)	\$	1,682,393 65,410	\$	511,802 4,284	\$ 8,798,045 96,573
Depreciation Amortization Provision for uncollectible accounts Change in operating assets and liabilities		(1,100)		3,273,075 342,189 4,400		1,300		545,988 400	5,433,692 342,189 5,000
Accounts receivable Due from other funds Inventories Prepaid expenses Accounts payable Due to other funds Other liabilities		(78,686) (55,523) (290,968) (1,715) 104,555 4,323 26,248		395,209 (30,358) (458,678) (21,526) 491,804 29,553 95,936	_	(39,579) (1,173) (40,946) (1,968) (52,911) 14,576 9,438		(41,441) (1,562) 9,235 7,104 (23,529) 13,637 11,271	235,503 (88,616) (781,357) (18,105) 519,919 62,089 142,893
Net Cash from Operating Activities	\$	4,794,536	\$	6,989,805	\$	1,926,295	\$	1,037,189	\$ 14,747,825
Supplemental Schedule of Non-Cash Financing and Investing Activi Accounts payable incurred for acquisition of	ties								
property and equipment	\$	211,342	\$	242,522	\$	14,004	\$	310,004	\$ 777,872
Plant additions from contributed capital	\$	165,216	<u>\$ ·</u>		\$	115,830	\$	107,185	\$ 388,231

Financial Statements
December 31, 2011 and 2010
City of Brookings Municipal Utilities
Telephone Fund





### **Independent Auditor's Report**

Municipal Utilities Board City of Brookings Municipal Utilities Telephone Fund Brookings, South Dakota

We have audited the accompanying balance sheets of the City of Brookings Municipal Utilities Telephone Fund (an enterprise fund of the City of Brookings), as of December 31, 2011 and 2010 and the related statements of revenues, expenses and changes in fund equity and cash flows for the years then ended. These financial statements are the responsibility of the Fund's management. Our responsibility is to express an opinion on these statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As discussed in Note 1, the financial statements present only the City of Brookings Municipal Utilities Telephone Fund, and do not purport to, and do not, present fairly the financial position of the City of Brookings, South Dakota as of December 31, 2011 and 2010, the changes in its financial position, or, where applicable, its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the City of Brookings Municipal Utilities Telephone Fund, as of December 31, 2011 and 2010, and the results of its operations, changes in fund equity and cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated May 3, 2012 on our consideration of City of Brookings Municipal Utilities Telephone Fund's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audits.

Sioux Falls, South Dakota

May 3, 2012

Assets	2011	2010
Current Assets		
Cash and cash equivalents	\$ 4,570,292	\$ 3,996,704
Certificates of deposit	10,504,652	9,503,746
Trade receivables, less allowance for uncollectibles of \$669,825	10,504,052	2,505,740
and \$664,650 as of December 31, 2011 and 2010, respectively	2,445,059	1,919,910
Receivable from other funds	18,187	18,569
Accrued revenue	656,114	616,902
Inventory	1,060,916	992,765
Other current assets	563,336	633,024
Total current assets	19,818,556	17,681,620
Investments and Other Assets		-
Restricted cash	3,142,185	3,142,222
Certificates of deposit	1,000,000	
Other investments	371,513	367,936
Deferred charges, net	667,794	769,021
*		
Total investments and other assets	5,181,492	4,279,179
Property, Plant and Equipment, Net		
Land	331,267	331,267
Depreciable property, plant and equipment, net	27,161,025	28,941,138
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Total property, plant and equipment	27,492,292	29,272,405
Total assets	\$ 52,492,340	\$ 51,233,204

# City of Brookings Municipal Utilities Telephone Fund Balance Sheets December 31, 2011 and 2010

Liabilities and Fund Equity	2011	2010
Current Liabilities Current portion of interfund advances Current portion of long-term debt Accounts payable - trade Payable to other funds Other current liabilities  Total current liabilities	\$ 218,891 2,195,171 1,480,344 13,420 927,560 4,835,386	\$ 331,805 2,084,121 1,480,854 13,775 879,893 4,790,448
Long-Term Liabilities Interfund advances Long-term debt Total long-term liabilities	893,280 19,648,709 20,541,989	1,112,171 21,843,880 22,956,051
Fund Equity Invested in capital assets, net of related debt Restricted net assets Unrestricted net assets Total fund equity	5,648,412 3,142,185 18,324,368 27,114,965	5,344,404 3,142,222 15,000,079 23,486,705
Total liabilities and fund equity	\$ 52,492,340	\$ 51,233,204

## City of Brookings Municipal Utilities Telephone Fund Statements of Revenues, Expenses and Changes in Fund Equity Years Ended December 31, 2011 and 2010

	2011	2010
Telephone Operating Revenues	-	
Local network	\$ 2,489,893	\$ 2,559,493
Network access	4,338,217	3,962,213
Long-distance network	119,455	133,079
Billing and collection	39,015	44,769
Miscellaneous	1,410,760	1,465,607
Uncollectibles	(27,477)	(6,774)
Total telephone operating revenues	8,369,863	8,158,387
		0,120,307
Telephone Operating Expenses		
Plant specific	1,925,723	1,913,035
Depreciation and amortization	1,582,458	1,608,738
Plant support	764,032	694,358
Customer	973,020	1,073,844
General and administrative	1,256,540	1,261,982
Total telephone operating expenses	6,501,773	6,551,957
Telephone Operating Income	1,868,090	1,606,430
PCS On anations	·	
PCS Operations	20.440.540	10 700 647
Operating revenue	20,440,542	19,722,647
Operating expenses	(17,745,500)	(17,461,584)
Total PCS operating income	2,695,042	2,261,063
Nonregulated Activities		
Operating revenue	2,377,008	2,517,507
Operating expenses	(2,843,928)	(2,684,936)
Total nonregulated operating loss	(466,920)	(167,429)
Your nomobalator operating 1000	(100,720)	(107,125)
Operating Income	4,096,212	3,700,064
Other Income (Expense)		
Investment income	264,126	163,071
Interest expense	(1,434,326)	(1,555,383)
Miscellaneous	1,202,248	(31,846)
Net other income (expense)	32,048	(1,424,158)
(coponer,		(-,,,
Income Before Transfers	4,128,260	2,275,906
Transfers to Other Funds	(500,000)	(500,000)
Increase in Fund Equity	3,628,260	1,775,906
Fund Equity, at Beginning of Year	23,486,705	21,710,799
Fund Equity, at End of Year	\$ 27,114,965	\$ 23,486,705
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## City of Brookings Municipal Utilities Telephone Fund Statements of Cash Flows Years Ended December 31, 2011 and 2010

	2011	2010
Operating Activities		
Cash received from customers	\$ 32,229,710	\$ 32,361,369
Cash received from other funds for services	976,065	913,824
Cash received from claim settlement	1,218,115	-
Cash payments to suppliers for goods and services	(19,379,758)	(20,029,302)
Cash payments to employees for services	(6,538,236)	(6,337,918)
	(-,,,,,	
Net Cash from Operating Activities	8,505,896	6,907,973
Non-Capital Financing Activities		
Operating transfers to other funds	(500,000)	(500,000)
Principal payments on interfund advances	(331,805)	(316,005)
Interest paid on interfund advances	(72,199)	(87,999)
	(1-4-2-7)	
Net Cash used in Non-Capital Financing Activities	(904,004)	(904,004)
Capital and Related Financing Activities		
Plant additions	(1,864,326)	(2,600,437)
Salvage	1,875	536
Principal payments on long-term debt	(2,084,121)	(1,973,071)
Interest paid on long-term debt	(1,371,520)	(1,475,677)
Net Cash used in Capital and Related Financing Activities	(5,318,092)	(6,048,649)
Investing Activities		
Dividends from investments	147,330	<b>₩</b> 3
Sales and maturities of certificates of deposit	10,503,746	7,500,000
Purchases and renewals of certificates of deposit	(12,504,652)	(9,503,746)
Interest received on cash investments	143,327	218,440
Net Cash used in Investing Activities	(1,710,249)	(1,785,306)
V. 6	572.551	(1.000.00()
Net Change in Cash and Cash Equivalents	573,551	(1,829,986)
Cash and Cash Equivalents, Beginning of Year	7,138,926	8,968,912
Cash and Cash Equivalents, at End of Year	\$ 7,712,477	\$ 7,138,926
2		
Reconciliation of Cash and Cash Equivalents to the Balance Sheets		
Cash and cash equivalents in current assets	\$ 4,570,292	\$ 3,996,704
Restricted cash in investments and other assets	3,142,185	3,142,222
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Total cash and cash equivalents	\$ 7,712,477	\$ 7,138,926

## City of Brookings Municipal Utilities Telephone Fund Statements of Cash Flows Years Ended December 31, 2011 and 2010

		2
	2011	2010
Reconciliation of Operating Income to Net Cash		
from Operating Activities		
Operating income	\$ 4,096,212	\$ 3,700,064
Miscellaneous income from claim settlement	1,218,115	
Adjustments to reconcile operating income to net cash	-2.0 PA-2.0 2016 F 1 TAU	
from operating activities		
Depreciation and amortization	3,791,896	3,862,167
Provision for uncollectible accounts	5,175	(37,600)
Other	(6,501)	4,402
Change in assets and liabilities	Maria Podia Code+to€	20 <b>.7</b> 6 to 3 mole (5)
Trade receivables and accrued revenue	(569,536)	(410,995)
Receivable from other funds	(3,491)	319
Inventory	(68,151)	(111,456)
Other current assets	39,240	38,399
Accounts payable	(67,754)	(213,725)
Payable to other funds	5,428	1,461
Other current liabilities	 65,263	 74,937
Net Cash from Operating Activities	 8,505,896	\$ 6,907,973
Supplemental Schedule of Non-Cash Financing and Investing Activities Accounts payable incurred for acquisition of		
property and equipment	 266,260	\$ 208,791